

HUMAN RESOURCE OFFICE
THE ADJUTANT GENERAL OF VIRGINIA
BUILDING 316, FORT PICKETT
BLACKSTONE, VA 23824-6316

STATEWIDE ARMY AGR VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: APMS 01-04

POSITION TITLE: Assistant Professor of Military Science (APMS)

GRADES: MAX Grade 04/MAJ **AOC:** 01A00 (Branch Immaterial)

FEMALE ASSIGNMENT ELIGIBILITY: YES

UNIT: Army ROTC Department, Old Dominion University

Location: Norfolk, VA 23529

OPENING DATE: 7 January 2004

CLOSING DATE: 9 February 2004

POC FOR ADDITIONAL INFORMATION: CPT Deborah Hunt, (434) 298-6337,
DSN 438-6337 or e-mail Mrs Brenda Ralls at
brenda.ralls@va.ngb.army.mil

TOUR OF DUTY FOR CURRENT ON-BOARD AGRS: This tour is considered a part of the career program for current on-board AGRs. Upon completion of the 3 year tour, you will be assigned to a subsequent AGR position.

TOUR OF DUTY FOR A NEW AGR: This position is a one time occasional tour. Upon completion of the 3 year tour, you will not automatically be assigned to any subsequent AGR tours. Other tours in the AGR program will only occur if you apply and are selected for a new AGR position.

WHO MAY APPLY: Must be a senior Captain or Major. **Promotion of Captains to 04 will be dependent of availability of Control Grade.** Applicants for this position must be, or must become a member of the Virginia National Guard prior to being ordered to duty. Current on-board AGR Officers may apply with subsequent AGR tours. If not currently on-board as an AGR and selected this will be a one-time tour. Any additional AGR tours must be applied for and selected. Advance Course is required of Captains. Officers must have a Baccalaureate Degree. Masters Degree is preferred, but not mandatory. Must meet eligibility criteria specified in Paragraph 2-1 thru 2-4, as appropriate of NGB 600-5. Allocations not meeting eligibility criteria, unless NGB 600-5 or AR 135-18 authorizes a waiver, will not be considered.

VAHR-M

SUBJECT: VaARNG AGR Vacancy Announcement Number APMS 01-04

DESCRIPTION OF DUTIES AND RESPONSIBILITIES: Works under the supervision of the Professor of Military Science (PMS). Performs normal instructor/APMS duties as assigned by the PMS including advising/counseling cadets and assisting in the performance of enrollment activities. Advise the PMS in the formulation, coordination, and administration of policies, plans, and programs pertaining to the battalion. Provides advice and performs liaison between the battalion, the National Guard, and the US Army reserve units in the geographical area of battalion interest. The AGR officer is the primary POC for the management of the Simultaneous Membership Program (SMP). The AGR officer is the primary POC for the management of the Reserve Forces Duty (RFD) Program. The AGR officer oversees the Cadet Troop Leader Training (CTLT) Program for ARNG/USAR units within the battalion. Provides advice and liaison for the Minority Officer Recruiting Effort Program concerning ARNG and USAR activities and participation. Coordinates and conducts ARNG/USAR orientation programs for the battalion and any extended support programmed by the host. Maintains close liaison with other assistant PMS and ROTC Region component staff. Attends conferences and workshops that require interface with the ARNG/USAR as directed by the PMS. Assists in the development and selection of USAR (IRR) instructors to provide assistance on campus and at ROTC summer camps. Monitors ROTC ARNG/USAR Affiliation of Mutual Support Programs and provides assistance as necessary. Assists in the development of close working relationships between the battalion and ARNG/USAR units in the geographical area. Assists the PMS with assigned duties and responsibilities to enhance the success of the battalion's missions. To assist, as assigned other Army ROTC programs which require ARNG expertise. Performs other duties as assigned.

HOW TO APPLY: Applicants must submit the following documents:

1. NGB Form 34-1 (**signed and dated**)
2. Copies of last **four consecutive** OERs
3. Certified copy of DA Form 2-1
4. Copy of current physical (DD Form 2807-1 and DD Form 2808 completed within the last 5 years)
5. Current DA photograph, within the last 12 months
6. Documentation to support all periods of duty/service creditable for retirement (DD Form 214 or 15-6, or NGB Form 23A)
7. Biographical sketch IAW NGR 600-100, App H.
8. Copies of all college undergraduate, graduate, and post-graduate transcripts.
9. Copy of DA Form 705 (APFT Scorecard), last 2 APFTs.

VAHR-M

SUBJECT: VaARNG AGR Vacancy Announcement Number APMS 01-04

All applicants will receive consideration for above position without regard for any non-merit reason such as race, color religion, national origin, politics, marital status, age or gender except where military assignment precludes female membership.

QUALIFICATION REQUIREMENTS: Must meet all selection criteria IAW NGR 601-1, 600-200, 600-5, 600-10 and AR 135-18.

SECURITY CLEARANCE: Position requires a "SECRET" security clearance. Must be able to obtain as a minimum, an "interim" clearance **prior to appointment** to the position. If tentatively selected for a position and soldier cannot be granted an interim clearance prior to appointment to the position, and a waiver is not approved, the offer for the position may be revoked.

SPECIAL INFORMATION: Incomplete applications submitted for this vacancy announcement will not be considered. Applicants are responsible for maintaining current information on their application. Failure to provide current information may result in non-referral for consideration.

REMARKS: Submit applications to this HQ, ATTN: VAHR-M, Building 316, Ft Pickett, Blackstone, Virginia 23824-6316, NLT close of business on 9 February 2004. Do not submit application packets in notebooks, folders, document protectors or with any other form of binding.

A complete listing of all current Virginia National Guard AGR Employment Opportunity Announcements is available at www.varich.ang.af.mil (Click on Job Announcements).

FOR THE ADJUTANT GENERAL:

//signed//
DAVID A. ARCHER
COL, AD, VaARNG
Human Resource Officer